

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

clerk@wilberfoss-pc.gov.uk

www.wilberfoss-pc.gov.uk

To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 16th October 2025**. Please arrive promptly.

Sarah Wills

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1.		To accept apologies on behalf of absent members and to consider any applications for the current vacancy.
2.		To record declarations of pecuniary and non-pecuniary interest by any member of the council in respect of the agenda items listed below. (<i>Members declaring interests should identify the agenda item and type of interest being declared</i>). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3.		To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 18 th September 2025.
4.		Planning Matters
4.1		To receive notification of the outcome of Planning Application 25/01603/PLF Erection of garage with home office above and caravan/car port to side (Retrospective) Boxers Barn, Boxers Cottage, Birker Lane, Wilberfoss.
4.2		To receive notification of the outcome of Planning Application 25/0255/PLF Change of use of land for the siting of fully serviced glamping pods and reception pod, together with parking, drainage and landscaping Land North of The Chestnuts, Hull Road, Wilberfoss
4.3		To receive notification of the outcome of Planning Application 23/01468/PLF Change of use of land north of Boxers Barn from agriculture to recreational use (Retrospective Application) Land north of Boxers Barn Boxers Cottage Birker Lane Wilberfoss
5.		Ward Councillors' Reports for information: Items raised for discussion will appear on the Agenda for the next meeting
6.		Urgent Decisions To receive notification of any urgent decisions taken since the last meeting,
7.		Progress Reports and to address any issues outstanding from previous meetings
7.1		To receive any updates regarding works carried out by the Community Payback Team.
7.2		To review and consider Risk Assessments for the provision of a safety barrier and on Middle Street, and Jubilee Wood on Ings Road, prior to purchasing the safety barrier. In addition, to receive feedback from the complainant.

	7.3	To consider the style of bench to be erected on Willow Park Road.
	7.4	To receive any update on the provision of a children's book swap at Wilberfoss Community Centre.
	7.8	To receive an update following remedial work to Jubilee Wood on Ings Road.
	7.9	To receive an appraisal from Cllr Rains, following the installation of the Bug Hotel on the Amenity Land
	7.10	To receive any feedback from Wilberfoss School regarding maintenance to the boundary hedge on Storking Lane.
	7.11	To receive an update regarding the provision of a bus shelter on Main Street.
8.		Environment & Community matters <i>(to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups)</i>
	8.1	To seek Parish Council volunteers for the Remembrance Sunday Service at the War Memorial.
	8.2	To acknowledge that the grass cutting maintenance contract is due to be renewed in April 2026 and tenders will need to be sought.
9.		Councillors' Reports and items for future Agendas – <i>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making</i>
10		Administration Matters
	10.1	To finalise discussions about the Parish Council's contribution to the Clerk's telephone and broadband expenses and to supply a new Contract of Employment to the Clerk.
11		Finance <i>(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfoss-pc.gov.uk.)</i>
	11.1	The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the Clerk's salaries, together with the reimbursement of administration expenses incurred by the Clerk (if any).
	11.2	To begin to consider the 2026-2027 budget and setting of the Precept.

Clerk/RFO